

BLOXHAM PARISH COUNCIL – STAFFING COMMITTEE

MINUTES OF THE MEETING HELD ON THURSDAY 12 MARCH 2020 AT BLOXHAM PRIMARY SCHOOL, TADMARTON ROAD, BLOXHAM AT 7.30PM

PRESENT: Councillors Joanna Barton, Steve Craggs and Mike Morris.

APOLOGIES: Councillor Nick Rayner.

1/19 Declarations of Interest – There were no declarations of interest. Members were reminded that advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice could not be given to Councillors at Parish Council meetings.

2/19 Appointment of Chairman 2019/2020 – Councillor Steve Craggs asked for nominations for Chairman of the Committee for 2019/2020.

Resolved that Councillor Steve Craggs be appointed as Chairman for 2019/2020.

3/19 Minutes - The minutes of the meetings held on 30 January 2020 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes be approved.

4/19 Matters Arising – There were no matters arising.

5/19 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 6/19 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

6/19 Staffing – The Committee discussed the role, appraisal and salary of the Clerk and Responsible Financial Officer.

Recommended that:

- 1) the Clerk and Responsible Financial Officer's appraisal for 2019/2020 be noted;
- 2) from 1 April 2020, the Clerk and Responsible Financial Officer's salary be increased to SCP 25 of the National Joint Council for Local Government Services salary scales; and
- 3) it be noted that, the resultant increase in salary and pension contributions are in accordance with the Parish Council's budget for 2020/2021.

Action TG

(The meeting ended at 8.45pm)

Chairman